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Monday, March 22, 2010

To Whom it May Concern:

It has been my pleasure to work with Ms. Megan Carnaghi during her teaching internship at Red Cedar Elementary. I am writing to recommend Megan Carnaghi for a teaching position in East Lansing Public Schools, because of her proven skill for teaching, high degree of professionalism and strong work ethic.

Megan Carnaghi came to East Lansing Public Schools ready to teach. I have observed her informally on many occasions and have found her to be a highly focused teacher. She is skilled in planning to meet goals, monitoring student progress, and re-teaching as her informal and formal assessments indicate a need. She provides differentiated instruction through small-group, whole group, and individual instruction. She uses both technology and human interaction to engage students in their lessons. When discussing challenges, Ms. Carnaghi's focus is on her students, their learning, as well as how to improve school practices, classroom routines and daily activities for the benefit of the children.

Ms. Carnaghi is a true professional. She is always well dressed and carries herself with poise in tough situations. She interacts with children, parents, and colleagues in the same respectful manner. In the Red Cedar environment, Megan's consideration of other cultures and customs is especially graceful. She has built relationships with each of her students and makes an effort to meet and remember other students and their families in our building. This positive approach has made Megan an important part of our school community.

Megan is a hard worker and a team player. She often works on projects after school and during the weekends with a smile on her face. She enjoys working with other teachers to create units of study that will engage students, meet the standards, and make learning evident. Megan's collaborative approach adds much to the professional learning community in our school. She offers ideas, is open to suggestions, and truly enjoys being part of a teaching team. Ms. Carnaghi can be counted on not just to work hard, but also to represent the school district in a positive light.

Megan Carnaghi is an excellent teacher who will continue to impress parents, engage learners, improve teaching practices, and to add to our professional learning community at East Lansing Public Schools. I recommend Megan Carnaghi to you with absolute confidence and would be happy to answer any additional questions you may have. Thank you for your time.

Sincerely,

Ms. Angeleah G. Lynch